

**JOB DESCRIPTION – SWIM INSTRUCTOR****University and Campus Recreation Profile**

The University of Colorado at Colorado Springs (UCCS) is a burgeoning, regional academic and research university with a rapidly growing student enrollment of 9,750; 40 % of which are first-generation college students. The university offers 36 bachelors, 19 masters and 5 doctoral degree programs through its six colleges, with a student-to-faculty ratio of 18:1. UCCS is ranked 9<sup>th</sup> amongst Western regional public universities and 9<sup>th</sup> best undergraduate engineering program in the nation according to *U.S. News & World Report*, and *GI Jobs* ranks UCCS within the top 15 % of military friendly colleges and universities.

Pikes Peak, America's Mountain as it is known, forms a breathtaking backdrop for the LEED Gold Certified UCCS Recreation Center, serving between 550 and 600 students and faculty/staff daily. Campus Recreation and staff are committed to student development, diversity and sustainability, all while encouraging healthy lifestyles through extensive programs and services. Like the university itself, Campus Recreation is undergoing considerable growth, currently in the construction phase of an 84,000 SF artificial turf field to open spring 2014, and planning phases of the recreation center expansion to open summer 2015. The recreation center expansion will increase fitness activity space from 54,000 to 118,000 SF.

**Job Responsibilities**

- Instruct swim lessons to children (5 years and older), students and faculty/staff at the UCCS Recreation Center
- Enforce facility, aquatics program and pool policies, procedures and regulations. Provide high level of customer service to parents, students and faculty/staff
- Recognize and respond effectively to emergencies through knowledge and application of surveillance and rescue techniques
- Responsible for risk management
- Conduct swimmer progress reports, complete logs, reports and statistics, track inventory
- Track payroll, record participation data and complete incident/accident reports
- Make recommendations related to learn-to-swim program, purchases and budget
- Attend and participate in continued education workshops and sessions
- Attend mandatory in-services each semester
- Assist with Campus Recreation and Aquatics program special events and rentals

**Required Qualifications**

- American Red Cross certified First Aid / CPR / AED. Must be current

**Preferred Qualifications**

- American Red Cross certified Water Safety Instructor – current
- Previous paid experience as swim instructor highly preferred
- American Red Cross certified Lifeguard highly preferred – current
- Previous paid experience as lifeguard highly preferred

**Compensation**

\$10/hr starting

Performance based raises issued at the university and department's discretion