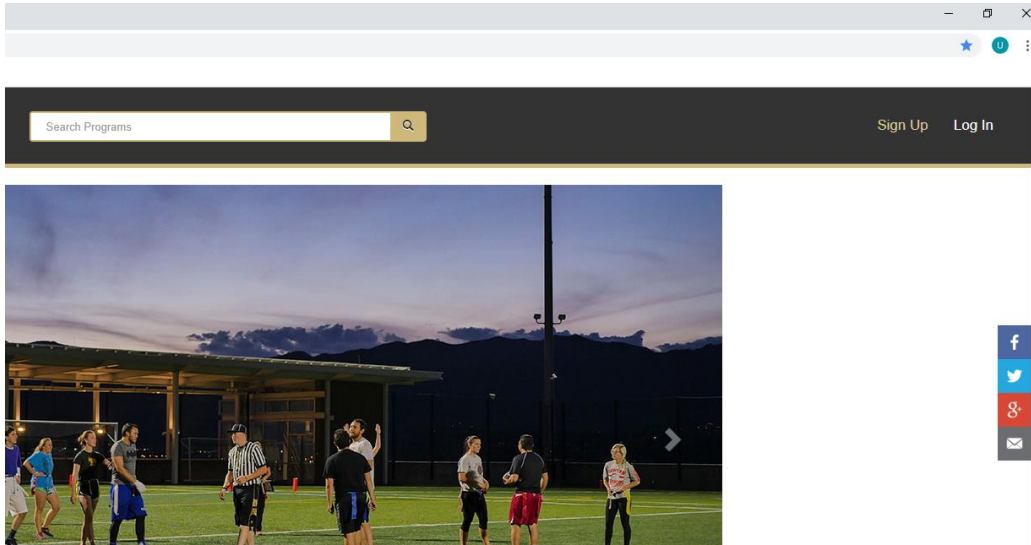


How To Register – Kids Night Out & Kids Day Out

Step 1: Go to campusrec.uccs.edu to register online.

Step 2: Create an account (non-UCCS affiliates only). **UCCS students, faculty, staff, alumni skip down to step 5.

- In the top right corner of the webpage, click “Sign Up”.

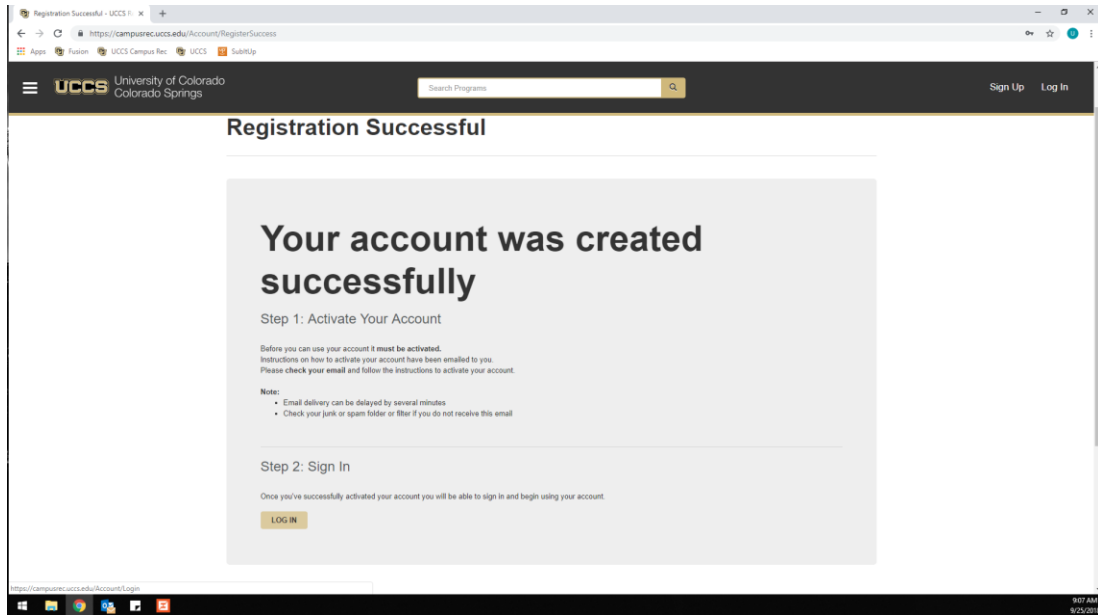


Step 3: Complete the registration form for yourself as the parent/guardian.

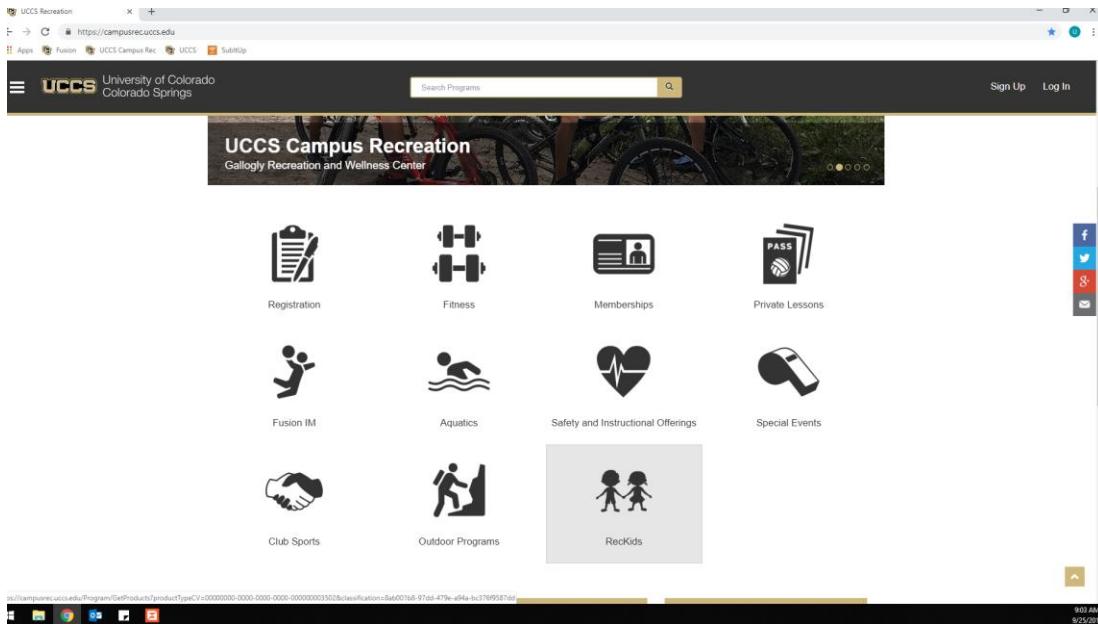
A screenshot of the UCSS Recreation registration form. The browser's address bar shows the URL https://campusrec.uccs.edu/Account/Register. The page title is "Register" and the subtitle is "Create a new user account". The form fields are: Name (First Name and Last Name), Desired Username, Password, Confirm Password, Email Address, Member Information (ID Number), Date of Birth (month, day, year dropdowns), and Gender (dropdown). To the right of the form, there is a "Password Requirements" box with the following list of requirements:

- Must be at least 8 characters long
- Must contain a number
- Must contain a lower case letter
- Must contain an upper case letter
- Must not contain username

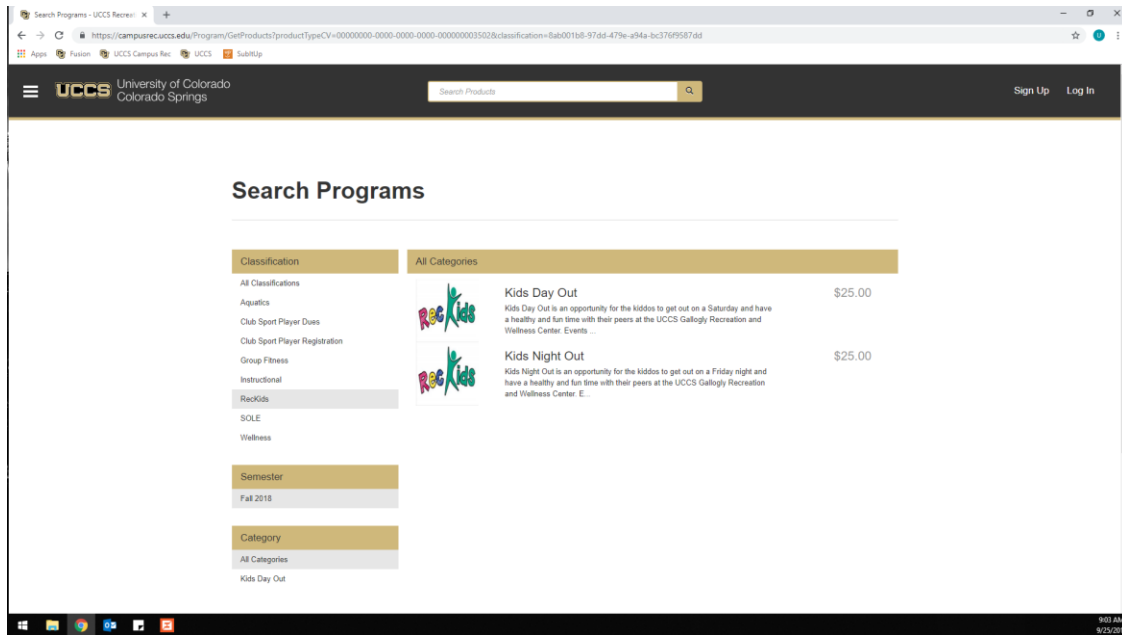
Step 4: Activate your account through the email you registered with.



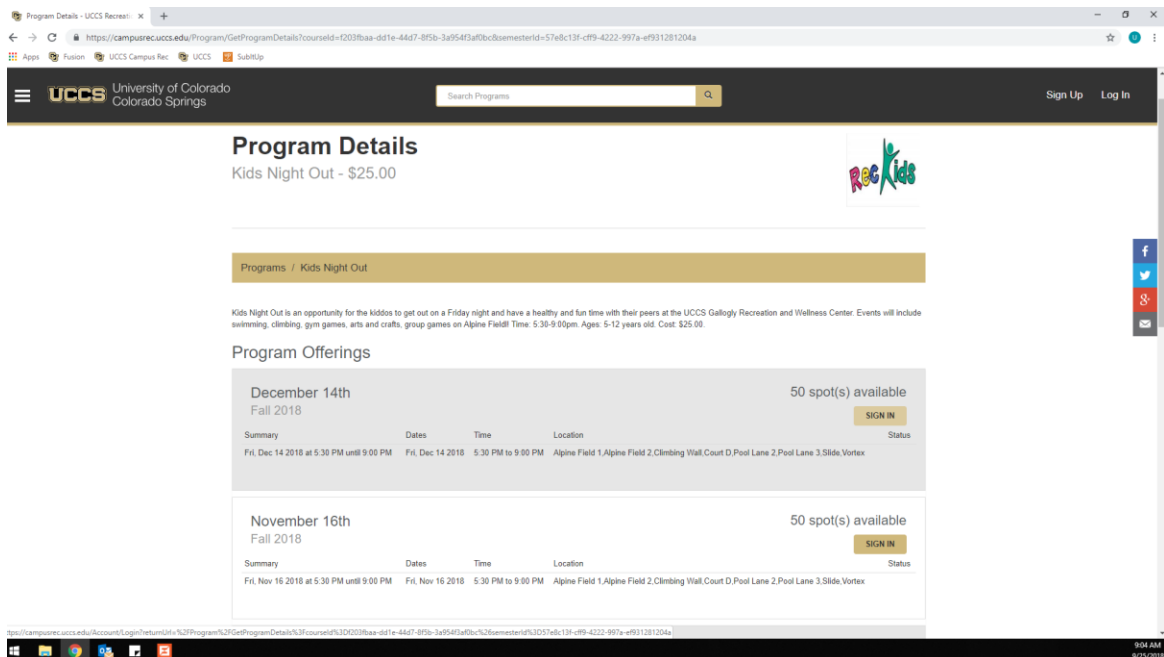
Step 5: Click on the ReckKids icon to see program offerings.



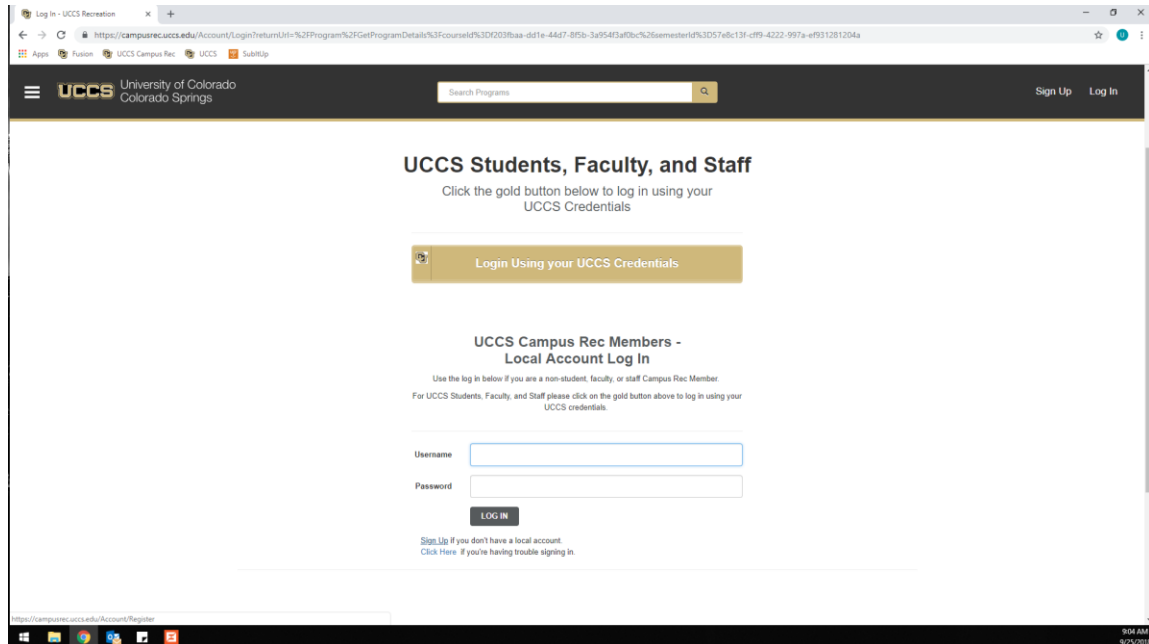
Step 6: Select either Kids Night Out or Kids Day Out program.



Step 7: Select the date of the program you want to register your child for.



Step 8: Login using your UCCS credentials if you are a student, faculty, staff, or alumni OR enter your username and password if you are a non-UCCS affiliate.



Step 9: Sign the required wavier.

Step 10: Add emergency contacts and authorized pickup people.

*Note- We will not allow any child to leave with any individual not listed as an authorized pickup person. Identification is required at drop-off/pick-up.

Step 11: Complete the required questions for registering your child(ren).

Step 12: Add-on the sibling discount if you are registering more than one child. \$5 discount per sibling.

Step 13: Review your shopping cart and checkout for payment.

Contact reckids@uccs.edu or 719-255-7599 for any questions or concerns.