



# Recreation and Wellness Center

UNIVERSITY OF COLORADO  
COLORADO SPRINGS

## ***UCCS Recreation Advisory Board Regular Meeting Meeting Minutes***

April 18, 2018

4:00 pm

Gallogly Recreation & Wellness Center, Multi-Purpose Room

### **I. CALL TO ORDER**

Shelby Blanchard called to order the regular monthly board meeting of the Recreation Advisory Board at 4:14 pm on April 18, 2018 at the Gallogly Recreation & Wellness Center Multipurpose Room.

#### A. Roll Call

**Present:** Shelby Blanchard, Shonda Johnson, Tamara Marshall, Grant Nelson, Vicki Schober, Joey Vijayam joined meeting at 4:18 pm

**Campus Recreation Staff Present:** Katie Gordon, David Fehring

**Ex-Officio Members Present:** Skyler Rorabaugh

**Absent:** Danielle Morin, Cole Martin, Chris Ellis, Braden Hull, Emily Hampson, K.C. Craig, Trent Claypool, Merri Metcalfe, Dr. Steve Jennings (sabbatical)

**Others:** None

#### B. Conflict Of Interest

Before the meeting commenced, President Blanchard asked if there were any Board Members who had conflict of interests related to the agenda. No conflicts were disclosed.

### **II. APPROVAL OF AGENDA**

Moved by Grant seconded by Tamara Marshall to approve the agenda, as presented.

No further discussion. Ayes – 6. Motion carried unanimously.

### **III. APPROVAL OF MINUTES**

Moved by Tamara Marshall seconded by Shonda Johnson to approve the minutes of the March 22nd regular board meeting.

No discussion. Ayes – 6. Motion carried unanimously.

### **IV. CAMPUS RECREATION STAFF REPORTS**

Staff reports were reviewed by Board.

### **V. UCCS COMMUNITY & BOARD COMMENTS**

UCCS Community Comments:

None

Board Member Comments:

None

### **VI. FINANCIAL REPORTS**

Financial reports were reviewed by the Board.

### **VII. PRESENTATIONS**

#### **A. Campus Recreation & Wellness Student Survey**

Katie Gordon, Wellness Promotion Manager, presented on an assessment project and the creation of a survey for Campus Rec satisfaction. It is a two-fold assessment plan including the barriers to improve upon usage, and the outcomes of the programs and how these impact the students' overall experience. The survey is going to be assessed for both individuals that use the facility and by one's that do not use the facility. There was also a creation of focus groups to be able to receive feedback through conversations focusing on their experiences and detailed material. Katie explained the assessment standards and how the surveys and feedback will help with the assessment. A question was asked how the responses are so far and Katie answered the feedback is positive and specific pieces are being addressed as far as what services should be offered. Shelby asked if there is a cutoff date for the survey and Katie said it will be cutoff in a few weeks.

### **VIII. OLD BUSINESS**

None

## **IX. NEW BUSINESS**

### **A. 2018 Campus Recreation Department Goals**

Skyler Rorabaugh presented on the overall department goals. The department is creating action steps for each goal. The department will be going over the assessment process and the internal review committee will be reviewing everything that Campus Recreation does, and an external reviewer will be selected making the process a little over a year. The software program is going live on June 18th. New positions are going to becoming available; Part time facilities, business assistant, and an athletic trainer. Katie Gordon asked about open hours for the athletic trainer, it is in the discussion, but nothing is set in stone. Vicki will be having some oversight over the athletic trainers and their office will be located on Alpine Field with a possibility of some hours within the Wellness Center.

### **B. RAB Member Recruitment**

Shelby discussed that there is current recruitment for the Recreation Advisory Board. We need people who are students and not staff members. Please advocate for that and refer them to Skyler or Shelby and they can then fill out the application and we can get them on board! Skyler discussed that a selling point to be on the board is that they can be a change agent in Campus Recreation programs and services.

### **C. Air Fore Field Trip Logistics**

Jimmy Johns will be ordered and be available at 3:45 pm at Alpine Field Garage. The boxing coach and other coaches will be there to present and discuss. We will be back at 6:45 to be respectful of everyone's time. Vicki will not be in attendance.

## **X. FURTHER BUSINESS**

None

## **XI. MEETINGS TO SCHEDULE**

The next regular meeting will be in September, 2018.

## **XII. CALENDAR OF EVENTS/PROGRAMS**

MOSAIC KICK-IT event April 21st and Bash the Bluffs 5K on April 28th

## **XIII. BOARD ORGANIZATION – ELECTION OF OFFICERS**

UCCS Campus Recreation Advisory board is electing officers during the April meeting since the last board meeting is an Air Force Field Trip. All officer positions are required to be students. President, Vice President and Secretary are officer positions open and then appointees for the review committees.

President – Cole Martin – nominated by Tamara Marshall and 2nd by Shonda Johnson

Vice President - Tamara Marshall – nominated by Joey Vijayam and 2nd by Grant Nelson

Board Secretary – Grant Nelson – nominated by Shelby Blanchard and 2nd by Joey Vijayam

An email ballot will be sent out to the entire board next week for an official count and the results will be shared with the board via email.

#### **XIV. BOARD ORGANIZATION – COMMITTEE APPOINTMENTS**

Two to four members on each committee, members can be on up to three committees. Committees meet once a semester on the members own scheduling coordination.

- Policy Review Committee- Shonda, K.C, Tamara
- Bylaws Review Committee- Cole, Emily, Vicki
- Budget Review Committee- Danielle, Trent, Grant
- Board Membership Committee- Grant, Tamara, Cole, Danielle
- Assessment Review Committee- Skyler R. explained the committee but said it may not be necessary to have this committee at this time.

Motion by Tamara Marshall and seconded by Grant to suspend the Assessment Review Committee. Motion passed unanimously 6-0.

- Recreational Trails Committee- Trent, Steve, Vicki, Shonda

#### **XV. ADJOURNMENT**

Moved by Grant and seconded by Tamara to adjourn meeting at 5:04 pm.

No further discussion. Ayes – 6. Motion carried unanimously.

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Shelby Blanchard, Board President

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Danielle Morin, Secretary

*Recorded by Kendra Moretti, Board Clerk*