



Recreation and Wellness Center

UNIVERSITY OF COLORADO
COLORADO SPRINGS

UCCS Recreation Advisory Board Regular Meeting Meeting Minutes

February 16, 2017

9:30 am

Gallogly Recreation & Wellness Center, Multi-Purpose Room

I. CALL TO ORDER

Skyler Rorabaugh called to order the regular monthly board meeting of the Recreation Advisory Board at 9:35 am on February 16, 2017 at the Gallogly Recreation & Wellness Center Multipurpose Room.

II. ROLL CALL

Present: Shelby Blanchard, Chris Ellis, Kemay Clark, Tamara Marshall, Merri Metcalfe, Cole Martin, Danielle Morin, Braden Hull, Ellen Burkhardt, Dr. Steve Jennings, Taylor Lindsey

Campus Recreation Staff Present: Skyler Rorabaugh and Damin Bowen (Facility Services)

Ex-Officio Members Present: Dr. Trent Claypool and KC Craig

Absent: Walker Blatner, Dr. Vicki Schober

Others: None

Before the meeting commenced, Ex-officio board member and Campus Recreation staff member Skyler Rorabaugh asked if there were any Board Members who had conflict of interests related to the agenda. No conflicts were disclosed.

III. APPROVAL OF AGENDA

Rorabaugh discussed preferred methods of communication concerning board agenda and business items. All agenda and business items should be communicated to the Board President. The Board Clerk and ex-officio Campus Recreation staff member can

be carbon copied. All board minutes feedback shall be emailed to Board Clerk with a carbon copy to Board President and ex-officio Campus Recreation staff member. Board members that may be absent or late to a meeting shall email Board President, Board Clerk, or ex-officio Campus Recreation staff member as soon as they are aware that they may be late/absent.

Rorabaugh distributed a Roberts Rules of Order abbreviated version for Board Member use.

Moved by Tamara Marshall, seconded by Kemay Clark to approve the agenda, as presented.

No further discussion. Ayes – 11. Motion carried unanimously.

IV. APPROVAL OF MINUTES

Moved by Tamara Marshall, seconded by Dr. Steve Jennings, to approve the minutes of the January 23, 2017, Meet & Greet Meeting, as presented.

No discussion. Ayes – 11. Motion carried unanimously.

V. BOARD ORGANIZATION - ELECTION OF OFFICERS

In accordance with UCCS Recreation Advisory Board By-Laws, Board Officers are appointed annually at the May Regular Board meeting or upon commencement of this Board. *Roberts Rules of Order* states that if the nominated person is present and consents to the nomination, their duties begin immediately.

Moved by Cole Martin, seconded by Taylor Lindsey, to nominate Shelby Blanchard to the office of President of the Advisory Board of Officers. Shelby Blanchard accepted the nomination. Ayes - 11. Motion carried unanimously.

Blanchard immediately began her duties as Board President.

Moved by Danielle Morin, seconded by Chris Ellis, to nominate Cole Martin to the office of Vice President of the Advisory Board of Officers. Cole Martin accepted the nomination. Ayes - 11. Motion carried unanimously.

Moved by Cole Martin, seconded by Taylor Lindsey, to nominate Danielle Morin to the office of Secretary of the Advisory Board of Officers. Danielle Morin accepted the nomination. Ayes - 11. Motion carried unanimously.

There were no other nominations and no further discussion.

Fiscal Year 2017-18 Officers of the Recreation Advisory Board:

President Shelby Blanchard

Vice President Cole Martin

Secretary Danielle Morin

VI. BOARD ORGANIZATION – COMMITTEE APPOINTMENTS

President Shelby Blanchard made the following committee appointments:

Policy Review Committee	KC Craig – Chair, Shelby Blanchard, Braden Hull, Taylor Lindsey
Bylaws Review Committee	Chris Ellis – Chair, Tamara Marshall, Cole Martin
Budget Review Committee	Taylor Lindsey – Chair, Dr. Steve Jennings, Shelby Blanchard, Merri Metcalfe, Danielle Morin
Assessment Review Committee	Ellen Burkhart – Chair, Braden Hull, Kemay Clark
Recreational Trails Committee	Tamara Marshall – Chair, Dr. Steve Jennings, Chris Ellis, Kemay Clark, Danielle Morin, Dr. Trent Claypool
Other	Board members serve on additional committees as necessary

VII. UCCS COMMUNITY & BOARD COMMENTS

UCCS Community Comments:

None

Board Member Comments:

Burkhart requested electronic rosters that includes the new officer and committee assignments

Jennings requested to receive all board meeting documents/packet in advance of meeting to allow for appropriate review. Board packets will be emailed on the Monday prior to a Thursday meeting.

Jennings requested a brief discussion on the hiring of a new Coordinator of Outdoor Programs and Trails. Rorabaugh provided the board with an update that Chris Ertman has been extended an offer for the position and accepted. Start date of Monday, March 20, 2017.

Ellis requested that the Board receive further information related to committee information duties and responsibilities and the operations of each committee.

VIII. CAMPUS RECREATION STAFF REPORTS

Rorabaugh informed the Board that a monthly report will be provided for board member review in future board meeting packets.

IX. ADMINISTRATIVE BUSINESS

A. Upcoming Topics of Discussion

- a. Budget overview – financial report in future board packets
- b. Aquatics amenities – staff seeking input from Board regarding current aquatic center recreational amenities
- c. SGA budget presentation – SGA will present their budget information at a future board meeting and discuss their relationship with Campus Recreation in regard to club sports
- d. Campus Recreation interdepartmental presentations - Mallory Barger was scheduled to present at today's meeting, but went into labor. Skyler Cook, Coordinator of Competitive Sports, will be presenting on intramurals and Brooke Freudenhammer, Coordinator of Aquatics and Fitness, will be presenting on aquatics, group fitness, and personal training at our next board meeting
- e. Committee meeting minutes – future meetings may require discussion and approval of committee meeting minutes

B. Meetings to schedule

- a. standing committee meetings schedule frequency

X. ADJOURNMENT

Moved by Kemay Clark, seconded by Dr. Steve Jennings to adjourn meeting at 10:16 AM.

No further discussion. Ayes – 11. Motion carried unanimously.

Shelby Blanchard, Board President

Danielle Morin, Secretary

Recorded by Skyler Rorabaugh