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**Wellness Center**  
1420 Austin Bluffs Parkway  
Colorado Springs, CO 80918  
Phone: (719) 255-4444

Wellness Center Mental Health Services (MHS)

Application Documents Checklist

1. One copy of Curricular Vitae \_\_\_\_\_
2. Three recommendation letters from instructors and/or supervisors who can comment on current clinical skills and interests, academic and research background, learning style, and interpersonal style in teams \_\_\_\_\_
3. Letter of intent \_\_\_\_\_
4. Completed and signed Wellness Center Mental Health Services Student Application Form \_\_\_\_\_
5. Utilized any clinical services at the Wellness Center Mental Health Services, formerly the UCCS University Counseling Center Yes \_\_\_\_\_ No \_\_\_\_\_  
(If **no** continue with process for applying, if **yes** then you are ineligible to apply)

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Wellness Center Mental Health Services (MHS)  
Student Application Form

Please fill in *all* the blanks.

Student Name: \_\_\_\_\_

Mail address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_ Email: \_\_\_\_\_

Ph: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Name of School/Campus: \_\_\_\_\_

Department: \_\_\_\_\_ Specialty (if applicable): \_\_\_\_\_

Academic Supervisor/Dean of Clinical Training (DCT): \_\_\_\_\_

DCT/Academic Supervisor's Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

How many hours per week will you be able to work at MHS? \_\_\_\_\_

If applicable, please specify your program requirements by filling the following blanks. If these are not applicable to your program, you may put "n/a" in the corresponding blanks:

Required direct service hours (e.g. face-to-face, session progress notes and reports, phone contact, etc.): \_\_\_\_\_

Required psychological testing hours: \_\_\_\_\_

Any supervision format specifications (e.g. individual, group, peer, etc.) \_\_\_\_\_

Any other program specifications for your practicum/internship experience that were not mentioned above: \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

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If you have any questions, please contact Melissa Cole. at (719) 255-4452 or at mcole4@uccs.edu